

Davis College of Agriculture, Natural Resources & Design
Shuttle Sheet Request

TO: Dr. Todd Petty, Associate Dean for Academic Affairs

FROM: Advisor:

DATE:

The following student is anticipating graduation at the end of this semester or summer session. Please check the student's record and send a shuttle sheet to this office if degree requirements can be met.

The student's committee below has previously been approved. All members have received draft copies of the thesis or dissertation, and scheduling of the final examination is requested below.

Student's Name: _____ Student ID#: _____

Degree: _____ Major: _____

Area of Emphasis: _____

Examination Date: _____ Time: _____

Room Number and Building: _____

Anticipated Date of Graduation: _____

Program: Dissertation _____ Thesis _____ Problem Report _____ Course Work _____

Title of Dissertation or Thesis: _____

Committee Members:

Name	Signature of Agreement
-Major Professor	

Signature of Division Director: _____

NOTE: No Doctoral examinations are to be given without a minimum of five of the committee members present; Master's, a minimum of three committee members must be present

Students must complete an *Application for Graduation and Diploma* online before the deadline set by the Registrar.

Students must be registered for the semester they expect to graduate.

A *Shuttle Sheet* should be requested at least two (2) weeks **BEFORE** a scheduled final Master's examination and three (3) weeks **BEFORE** a Doctoral examination.

THIS FORM MUST BE TYPED. NO HANDWRITTEN FORMS.
PhD-2012